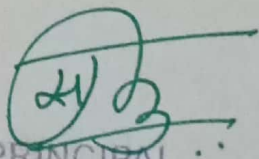


**Janata Shikshan Mandal's
Sane Guruji Vidya Prabodhini
Comprehensive College of Education, Khiroda.
Tq: Raver, Dist: Jalgaon.Pin:425504(M.S.)**

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc

The campus maintenance is monitored through surveillance Cameras. The maintenance committee is headed by the Principal who in turn monitors the work. The Principal who efficiently organizes the workforce, maintaining duty tiles containing details about their individual floor-wise responsibilities, timings, leave, etc. Adequate in-house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories, etc. are cleaned and maintained regularly by non-teaching staff. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor. Optimum working condition of all properties and equipment in the campus is ensured through annual maintenance. The annual maintenance includes maintenance of Generator, CCTV cameras and Water Purifiers. Lab maintain the efficiency of the college computers. Every department maintains a stock register for the available equipments. Proper inspection is done and verification of stock takes place at the end of every year. Library books and records maintenance is done every year. The non-teaching staff is also trained in maintenance of science and computer equipments.




PRINCIPAL
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KHIRODA, Tal. Raver, Dist. Jalgaon